

**PERFUSIONIST'S EXAMINING COUNCIL
TELECONFERENCE MEETING
JUNE 30, 2005**

MEMBERS PRESENT: David B. Hellenbrand; Matthew J. Hietpas; Dudley Johnson, MD; Gary Hawkins, Jr.

STAFF PRESENT: Tom Ryan, Bureau Director; Colleen Baird, Legal Counsel; PJ Monson, Program Assistant

CALL TO ORDER

The meeting was called to order at 1:02 p.m.

APPROVAL OF AGENDA

MOTION: Mr. Hawkins moved, seconded by Mr. Hietpas, to adopt the agenda as written. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 9, 2003 AND SEPTEMBER 11, 2003

MOTION: Mr. Hellenbrand moved, seconded by Mr. Hietpas, to accept the minutes of January 9 and September 11, 2003 as drafted. Motion carried unanimously.

Election of Officers:

MOTION: Mr. Hellenbrand moved, seconded by Mr. Hawkins, to appoint Matthew J. Hietpas as Chair of the Board. Motion carried unanimously.

MOTION: Mr. Hawkins moved, seconded Mr. Hietpas, to appoint David B. Hellenbrand as Vice Chair of the Board. Motion carried unanimously.

MOTION: Mr. Hellenbrand moved, seconded by Mr. Hietpas to appoint Gary Hawkins, Jr, as Secretary of the Board. Motion carried unanimously.

Credentialing Liaison:

MOTION: Mr. Hietpas moved, seconded by Mr. Hawkins, to appoint David B. Hellenbrand as Co-Credentialing Liaison. Motion carried unanimously.

MOTION: Mr. Hellenbrand moved, seconded by Mr. Hawkins, to appoint Matthew J. Hietpas as the Co-Credentialing Liaison. Motion carried unanimously.

ADMINISTRATIVE REPORT

DRL Leadership Changes:

Tom Ryan, Bureau Director, announced Celia M. Jackson as the new Secretary of the Department. He also informed the Board of the resignation of Chris Klein as the Department's Executive Assistant and introduced Colleen Baird as the council's legal counsel.

Building Renovation Update:

Mr. Ryan updated the Board on the building renovation.

Budget Update:

Mr. Ryan gave a brief budget update.

Small Business Regulatory Review:

Mr. Ryan presented information regarding the Small Business Regulatory Review Board and responded to members' questions.

2006 Board meeting schedule:

The Board agreed on the June 29, 2006 meeting date.

MOTION: Mr. Hellenbrand moved, seconded by Mr. Hawkins, to approve the June 29, 2006 meeting date. Motion carried unanimously.

CONSIDERATION OF MODIFICATIONS TO WIS. ADMIN. CODE § MED 22

Following a discussion of the Perfusionist rule, MED 22, Mr. Ryan suggested including an insert with the renewal mailing as a means to notify currently licensed perfusionists to refer to the website for information regarding the profession.

Colleen Baird explained some of the disciplinary options available to the Board when violations are recognized.

INFORMATIONAL ITEMS

Noted.

ADJOURNMENT

MOTION: Mr. Hietpas moved, seconded by Mr. Hellenbrand, to adjourn the meeting at 1:47 p.m. Motion carried unanimously.

Next meeting June 29, 2006